

**Good News Welfare Society's
Arts and Commerce First Grade College
Kalaghatgi - 581 204**

The policy document on Internal Assessment :

The internal assessment is the mirror of the success of teaching, this helps in upgrading the graph of the students academic success. The institution ensures that all the students are aware of the evaluation process, PO's and CO's through the college prospectus which is updated annually. The orientation program held at the beginning of every academic year, inform students about PO's, CO's, the evaluation process, pattern of allocation of Internal Marks.

Parameters for Internal Assessment:

Each course is with the weightage of 80 Marks for theory and 20 internal marks for CBCS AND Non- CBCS. But for NEP 60 Marks –theory and 40 – internal assessment. College has put a parameter for finalizing the internal test. Based on the performance of the students, internal marks are uploaded on university portal.

1] To allocate the 20 marks for internal tests under CBCS AND Non- CBCS, parameters involved are

- (a) Attendance -02
- b) Two Internal Test -14
- (c) Assignment -02
- d] Discipline -02 .

2] To allocate the 40 marks for internal tests under NEP, parameters involved are :

- a. Test -20
- b. seminar -10
- c. Assignment -10

Mechanism :

Every department regularly announce during the class about the compulsion of attending classes and must maintain minimum of 75% of attendance as per the guidelines. Every faculty members submits the Daily Dairy and students' attendance register for further evaluating the shortage of absentees. Absentees are asked to provide the genuine reasons for being absent for the theory and practical classes. Similarly, students who have participated in extension activities, NSS special campus, etc. after finding the validity of absenteeism, most of the faculty members do engage extra classes, provide additional study materials so as to enable them cope up the course curriculum. College is very much dedicated to shape the career prospects of every students studying in the campus.

College has active Examination Committee. The Committee conducts Internal Tests as per the Calendar of Events. Dates for the Internal tests/submission of assignment are notified on the college notice board and announced by faculty in the respective classes at least a week in advance. After evaluation of answer sheets/assignments are shared with students and pattern is




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discussed. The internal assessment results are displayed on the notice board at the end of the semester.

Based on the outcome of the internal tests, most of the core subject teachers do engage remedial classes for slow learners and guide them academically. This has resulted the overall cumulative record of students reflected the progression in the pass percentage in university examination.

Soon after the announcement of semester end result, students are made known about the time limit for applying evaluation, challenge evaluation, etc. Students who found injustice in allocation of marks, they are guided and counselled by concerned subject teacher for applying revaluation and challenge evaluation. Students need to apply to the university for correction in marks and revaluation. The process is governed by Karnataka University Dharwad ordinances. The Faculty and administrative office staff of the college guide regarding revaluation. The process is also explained on the KUD website (URL provided). For errors like mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in allocating marks in examination branch and correcting discrepancies. During the assessment period, some of the advanced students who complained about the erratic evaluation and low marks are guided to apply for revaluation. The result of those students impacted in getting more marks after revaluation compared to central evaluation.

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